

# AGENDA

**Meeting:** CORSHAM AREA BOARD  
**Place:** Corsham Town Hall, High Street, Corsham, Wiltshire, SN13 0EZ  
**Date:** Tuesday 8 June 2010  
**Time:** 7.00 pm

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Including the Parishes of Box, Corsham, Colerne and Lacock

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunities will be available from 6:30pm.**

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Please direct any enquiries on this agenda to Marie Todd (Area Board and Member Support Manager) Tel: 01225 718036 / Email: [marie.todd@wiltshire.gov.uk](mailto:marie.todd@wiltshire.gov.uk), or Dave Roberts (Corsham Community Area Manager), Tel: 07979 318504/ Email [dave.roberts@wiltshire.gov.uk](mailto:dave.roberts@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

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Peter Davis – Corsham Town (Vice Chairman)

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Sheila Parker – Box & Colerne

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Alan Macrae – Corsham Pickwick

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Dick Tonge – Corsham Without & Box Hill (Chairman)

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Items to be considered	Time
<p>1. <b>Chairman's Welcome and Introductions</b></p> <p>2. <b>Apologies for Absence</b></p> <p>3. <b>Minutes</b> (<i>Pages 3 - 16</i>)</p> <p>To approve and sign as a correct record the minutes of the meetings held on 30 March and 18 May 2010.</p> <p>4. <b>Declarations of Interest</b></p> <p>To declare any personal or prejudicial interests or dispensations granted by the Standards Committee.</p> <p>5. <b>Chairman's Announcements</b> (<i>Pages 17 - 20</i>)</p>	<p>7:00pm</p>
<p>6. <b>Town, Parish and Partner Updates</b> (<i>Pages 21 - 30</i>)</p> <p>To receive any updates from the following partners:</p> <ul style="list-style-type: none"> <li>a) Wiltshire Police</li> <li>b) Wiltshire Fire and Rescue Service</li> <li>c) NHS Wiltshire</li> <li>d) Town and Parish Council Nominated Representatives</li> <li>e) Corsham Area Young People's Issues Group</li> <li>f) Chamber of Commerce</li> </ul>	<p>7:10pm</p>
<p>7. <b>Local Development Framework: Update on Consultation Results</b></p> <p>To receive an update on the results of the recent consultation on the Local Development Framework.</p>	<p>7:20pm</p>
<p>8. <b>Corsham Community Area Network (CCAN) Forward Work Plan and Application for Funding</b> (<i>Pages 31 - 42</i>)</p> <p>To receive an update and funding request from the Corsham Community Area Network.</p>	<p>7:35pm</p>
<p>9. <b>TransCoCo Bus Stop Audit</b> (<i>Pages 43 - 44</i>)</p> <p>To receive a progress report from Adam Walton regarding the TransCoCo Bus Stop Audit.</p>	<p>7:45pm</p>

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| 10. | <p><b>Cabinet Representative - Councillor Stuart Wheeler</b></p> <p>The Cabinet representative, Councillor Stuart Wheeler, will talk about his responsibilities for Leisure, Sport and Culture and will invite questions.</p>  | 7:55pm |
| 11. | <p><b>Part Night Lighting</b></p> <p>Councillor Dick Tonge will inform the Area Board of the £5k invest to save funding that has been allocated for the reduction in street lighting.</p>  | 8:05pm |
| 12. | <p><b>Local Transport Plan Scheme Funding</b></p> <p>Councillor Dick Tonge will inform the Area Board of the process for identifying and funding transport schemes in the community areas.</p>   | 8:20pm |
| 13. | <p><b>Community Area Grants</b> (<i>Pages 45 - 52</i>)</p> <p>The Wiltshire Councillors will consider five applications to the Community Area Grants Scheme:</p> <ul style="list-style-type: none"> <li>(a) Potley Youth Group</li> <li>(b) Corsham Cricket Club</li> <li>(c) Corsham Community Centre</li> <li>(d) Neston Memorial Hall</li> <li>(e) Colerne Village Hall Association</li> </ul>  | 8:35pm |
| 14. | <p><b>Community Issues</b></p> <p>The Community Area Manager will provide an update on issues received and actions taken since the previous area board meeting on 30 March 2010.</p>   | 8:45pm |
| 15. | <p><b>Representatives on Outside Bodies</b></p> <p>To note that the following representatives have been appointed to local outside bodies and that these appointments will continue for 2010/11 unless the area board wishes to make any changes.</p> <ul style="list-style-type: none"> <li>(a) Corsham Area Youth Issues Group (CAYPIG)<br/><b>Cllrs Sheila Parker and Peter Davis</b></li> <li>(b) Pound Arts Centre<br/><b>Cllr Dick Tonge</b></li> <li>(c) Corsham Area Community Partnership<br/><b>Cllr Alan Macrae</b></li> <li>(d) Viridor Credits Panel/Steering Group<br/><b>Cllrs Peter Davis and Alan Macrae</b></li> </ul> | 8:50pm |

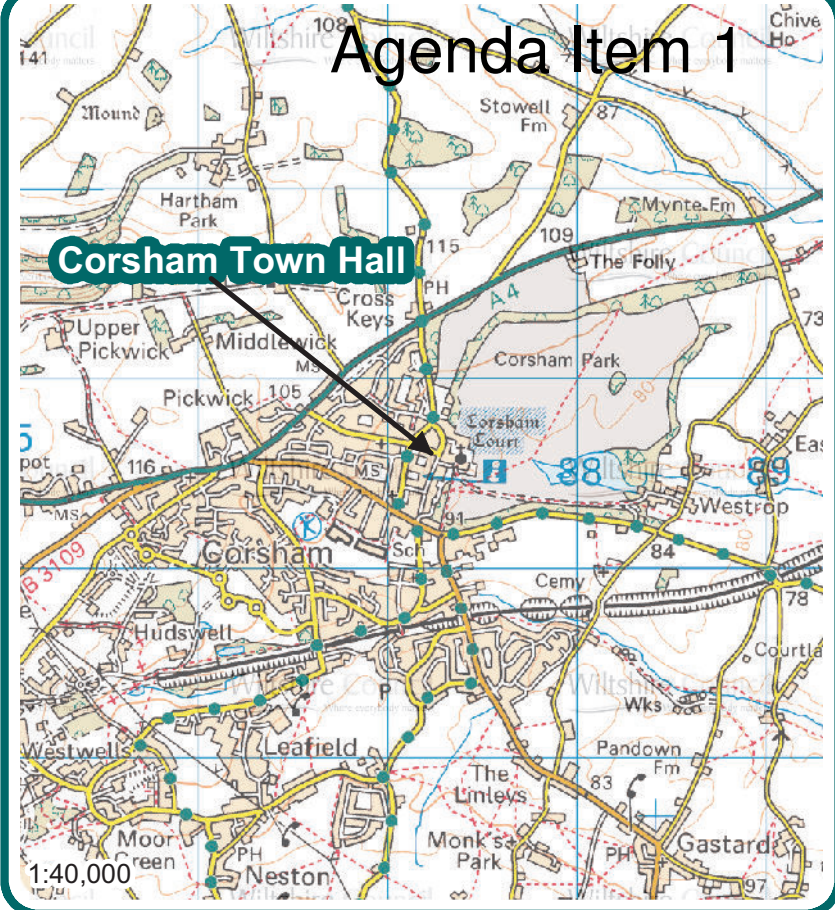
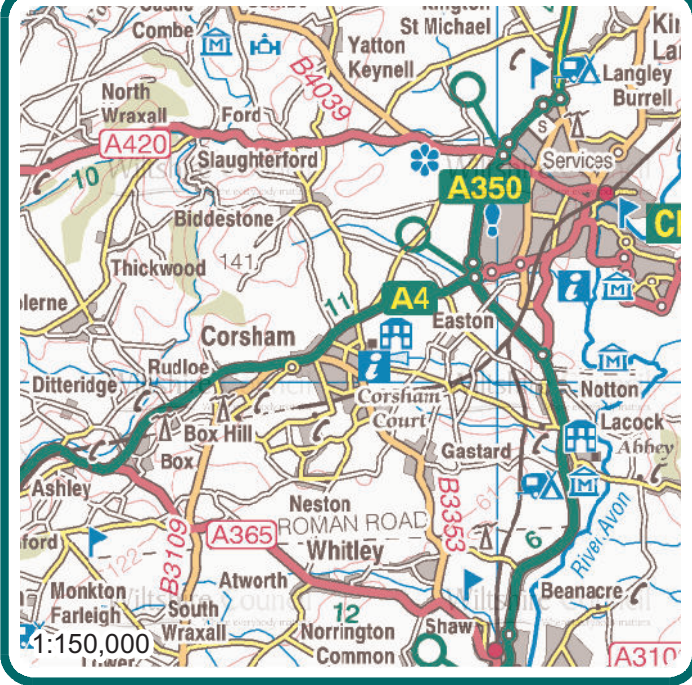
16. **Future Meeting Dates and Forward Plan** (*Pages 53 - 54*)

**8:55pm**

To note that the next meeting will take place on 17 August 2010 at Corsham Town Hall. The forward work plan for the Area Board is attached for information.



# Agenda Item 1



**Corsham Town Hall**  
High Street  
Corsham  
SN13 0EZ

**Wiltshire Council**  
Where everybody matters



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# MINUTES

**Meeting:** CORSHAM AREA BOARD  
**Place:** Corsham Community Centre, Beechfield Road, Corsham, SN13 9DN  
**Date:** 30 March 2010  
**Start Time:** 7.00 pm  
**Finish Time:** 9.10 pm

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Please direct any enquiries on these minutes to:

Julia Densham (Senior Democratic Services Officer), Tel: 01249 706610 or (e-mail) [julia.densham@wiltshire.gov.uk](mailto:julia.densham@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Peter Davis (Vice-Chair), Cllr Alan Macrae, Cllr Sheila Parker and Cllr Dick Tonge (Chairman)

### **Service Director**

Sian Walker (Adult Care)

### **Wiltshire Council Officers**

Adrian Hampton and Graeme Hay (Service Managers), Kristian Price (Area Highway Engineer), Mark Rippon (Community Safety Manager), Dave Roberts (Community Area Manager), Maggie Rae (Director of Public Health) and Marie Todd (Area Board and Member Support Manager)

### **Town and Parish Councillors**

Corsham Town Council – Cllrs David Martin, P Antsey, Nicholas Keyworth, Nikki Kenna

### **Partners**

NHS Wiltshire – M Winskill, Peter Thorns, Mary-Ann McCirrew

Wiltshire Police Authority - Kieran Killgallen

Wiltshire Police – Acting Inspector Mark Gale, Detective Sergeant Martin McDonagh

Corsham Civic Society – G.R Knapp

W.I.N – A Keat

Corsham Community Area Network – Kevin Craskin, S Fletcher

**Members of Public in Attendance: 18**

**Total in attendance: 44**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>	<u>Action By</u>
1.	<p><u>Chairman's Welcome, Introductions and Announcements</u></p> <p>The Chairman welcomed everyone to the Corsham Area Board meeting and invited members of the Board to introduce themselves.</p>	
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Jennie Hartless - Box Parish Council  Ed Deedigan - Kandou Arts  Elaine Marston - Corsham Town Council  Allan Bosley - Corsham Town Council  Peter Kallmeier - Youth Development Service  Ian Storey - Chamber of Commerce</p>	
3.	<p><u>Minutes</u></p> <p>After considering a point of accuracy the minutes of the meeting held on 2 February 2010 were confirmed and signed as a correct record.</p>	
4.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>	
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman informed all present of the following:</p> <ul style="list-style-type: none"> <li>• <u>Bradford Road Re-surfacing</u>: Wiltshire Council had completed the work following the damages caused by the bad weather;</li> <li>• <u>Road markings: Station Road / Pound Pill area and Leafy Lane</u>: <ul style="list-style-type: none"> <li>○ Delays, due to the unsettled weather, for road markings in Station Road and the Pound Pill area;</li> <li>○ Plans for road markings at Leafy Lane in the late spring / early summer, which it was hoped would deter drivers from straying into the middle of the carriageway;</li> </ul> </li> <li>• <u>Consultation on Waste Sites</u>: In the summer the Area Board would consider a consultation on a plan for civic waste sites</li> </ul>	



over the next 15/20 years. The consultation would start following and subject to the approval of the draft strategy by Wiltshire Council Cabinet in July. Two possible sites would be located within Corsham Area Board (land near Hatham Quarry and Leafield Industrial Estate) and the Chairman invited everyone to take part in the consultation. All documents would be available on the Wiltshire Council's website. The outcome of the consultation would be reported at a future Area Board meeting;

- Local Development Framework (LDF) consultation: due to the volume of information provided at the workshops on the LDF consultation there was delays in publishing the outcomes. The Chairman informed all present that the outcomes of the LDF consultation would be brought to the next meeting of the Area Board;
- Provision of Out of Hours Medical / Dental Services: As of 1 April 2010 Wiltshire Medical Services would provide a single service across the county. The Chairman referred all present to the NHS leaflet which contained all the details of the new service, the main information being:
  - For urgent primary care advice and treatment patients would ring their normal GP surgery telephone number and would be redirected to the out of hours service;
  - Patients could also choose to ring the out of hours service directly on 0300 111 5717;
  - For urgent dental advice and treatment patients would be able to telephone the out of hours service. At weekends urgent dental clinics would be held in Chippenham, Salisbury, Swindon and Westbury;
  - Further information was available on the NHS Wiltshire website [http://www.wiltshirepct.nhs.uk/Newsroom/PressReleases/20100315\\_changes\\_to\\_out\\_of\\_hours\\_service.pdf](http://www.wiltshirepct.nhs.uk/Newsroom/PressReleases/20100315_changes_to_out_of_hours_service.pdf) and the person to contact was Sharon Charity, Communications Manager, 01380 733930, [Sharon.charity@wiltshire.nhs.uk](mailto:Sharon.charity@wiltshire.nhs.uk).
- Gypsy and Traveller Consultation: Wiltshire Council was preparing a plan that would identify land for gypsy and traveller sites and would include a policy for assessing the suitability of other sites Wiltshire Council is asked to consider through the planning application process. The Chairman invited everyone to take part in the consultation starting on Tuesday 6<sup>th</sup> April until 5 pm on Friday 4<sup>th</sup> June 2010. Details of the consultation and how to take part would

be available on the Wiltshire Council's website.

<http://www.wiltshire.gov.uk/environmentandplanning/planninganddevelopment/planningpolicy/localdevelopmentframework/gypsyandtravellersdpd.htm>

- The Review of Special Educational Needs Provision: The Chairman invited Councillor Alan MacRae, portfolio holder for Schools, to provide some details. Councillor MacRae pointed out that the review was considering special school provision; specialist provision that is part of mainstream primary and secondary schools and SEN support services for schools. He also reminded all present that there were opportunities to meet with officers to discuss the proposals:
  - Devizes School, Devizes Monday 29 March 7 pm
  - Sheldon School, Chippenham Wednesday 21 April 7 pm
  - Kingdown School, Warminster Thursday 22 April 7 pm
  - Salisbury City Hall, Salisbury Tuesday 4 May 7 pm
  - St John's Parish Church Centre, Trowbridge, Friday 7 May 10 am

Any questions about the proposals or the consultation process could be sent, in the first instance, to Tracy Gates, SEN Project Officer, on 01225 756 170 or [tracy.gates@wiltshire.gov.uk](mailto:tracy.gates@wiltshire.gov.uk)

- Highways and Transport: The Chairman was pleased to report that the Government had awarded local authorities a further £100m to contribute towards repairing the damages following the extreme winter weather. Wiltshire Council had been awarded £1.46m and was considering how and where the money would be spent. The Chairman explained that two reports were being prepared:
  - To consider major projects for major resurfacing, this report would be circulated to all Wiltshire Councillors and all Town and Parish councils;
  - To consider major work projects from a safety and prevention point of view.

Area Boards would be informed of the decision on the allocation of the funds when possible.

- Residents petition against the proposal to remove the mini roundabout at the exit from Academy Drive Corsham 18/03/2010

The Chairman accepted a petition from local residents against the proposal to remove the mini roundabout at the exit from Academy Drive, Corsham.

	<p>He then invited Councillor Alan MacRae as the Unitary Member for Corsham Pickwick to speak. Councillor MacRae offered reassurance that safety was the highest priority and he hoped that the residents would feel confident that the issue was being carefully considered and the right decision would be taken.</p>	
6.	<p><u>Health Presentation</u></p> <p>Maggie Rae, Joint Director of Public Health, gave a presentation on Corsham Community Area Health Joint Strategic Needs Assessment (JSNA) 2009/10.</p> <p>She explained that the aim of the JSNA was to assess the needs of the local population as part of a complete partnership. It was hoped that the Area Boards would highlight one or two issues and their partners would support them through lessening or resolving these issues.</p> <p>If anyone wished to ask questions following the meeting they should contact Maggie or a member of her team. They could also submit questions on the JSNA via <a href="http://www.wiltshirejsna.org">www.wiltshirejsna.org</a>.</p> <p>The presentation highlighted the following issues:</p> <ul style="list-style-type: none"> <li>• The next Strategic Assessment would include more details on poverty;</li> <li>• The gap in life expectancy between men and women and its possible factors, one of which being men's reluctance to consult their GPs;</li> <li>• Teenage pregnancy and its possible impact on other areas such as deprivation, health and poverty;</li> <li>• The hope to see a reduction in traffic collisions in the near future;</li> <li>• Tackling childhood obesity with a weighting programme (Children in the school reception year had their heights and weights measured in 2007/08 and this would be compared to the same measurements when in Year 6), Maggie Rae offered reassurance that this was being handled very sensitively. The NHS had also invested £0.25m in a Healthy Schools programme;</li> <li>• NHS Wiltshire had supported 2,600 people through giving up smoking in 2009;</li> <li>• The fact that people would often rate their own health at a better level when living in a safe community and the importance of considering more than pure data when assessing health;</li> <li>• The work being undertaken to reduce domestic violence;</li> <li>• To consider some prevention work to avoid falls, especially</li> </ul>	

	<p>for elderly residents, as it often leads to health problems and loss of confidence.</p> <p>A number of questions were raised including:</p> <ul style="list-style-type: none"> <li>• the fact that the local population was being directed to Warminster for general care beds and whether more beds would be provided in Chippenham</li> <li>• the possibility of providing a breakdown of age for people killed or seriously injured in traffic collisions</li> <li>• some examples of good practice for Town Councils wishing to support well being in their community.</li> </ul> <p>Maggie Rae offered reassurance that her service was committed to “giving power to patients” and that they were working with the Royal University Hospital to improve Care Pathways to maximise the use of beds.</p>	
7.	<p><u>Kandu Arts Presentation</u></p> <p>Unfortunately Ed Deedigan of Kandu Arts was unable to attend the meeting.</p>	
8.	<p><u>Wiltshire Police Authority</u></p> <p>Kieran Killgallen, Chief Executive of the Wiltshire Police Authority, gave a presentation on the work of the Police Authority. He divided his presentation into four main areas:</p> <ul style="list-style-type: none"> <li>• What are we?</li> <li>• Who are we?</li> <li>• What do we do?</li> <li>• What can we do for you?</li> </ul> <p>He explained that every county force in England and Wales, of which there are 23, has a Police Authority. A Police Authority was an independent body made up of Wiltshire Councillors, Swindon Borough Councillors and independent members and its role was to govern the police force.</p> <p>He informed those present that Wiltshire was the fourth lowest funded county force yet it ranked tenth nationally on the equivalent of league performance table.</p> <p>He pointed out that there were five strategic priorities and the top one was to address the local issues of crime and anti-social behaviour and to restore confidence. He stressed that the Police Authority was accountable to its community and that it would report through the Area Boards.</p> <p>He also invited everyone to consider becoming an independent member of the Police Authority when they advertise for three new</p>	

	<p>members later in the year.</p> <p>The Chairman thanked Mr Killgallen and welcomed his offer to report back to the Corsham Area Board when possible and the Police Authority's involvement with Area Boards.</p>	
9.	<p><u>Neighbourhood Policing Update</u></p> <p>Acting Inspector Mark Gale updated the board on Neighbourhood Policing issues in the Corsham community area and highlighted the following areas of work:</p> <ul style="list-style-type: none"> <li>• Distraction type burglaries and rogue trader offences: he was pleased to report that positive results had been achieved although these were difficult crimes to detect and prosecute for. Two arrests had been made previously and a further three more recently. He advised people to call 999 when the crime was happening or to contact their local police team if they had a suspicion that a crime had taken place;</li> <li>• The Police Volunteer scheme: the project was moving forward despite limited full opening times. It was hoped that the hours could be extended once people had settled in their posts;</li> <li>• Community Speed Watch: positive progress had been made however support was still being sought across the Corsham community area;</li> <li>• Violent crime: the Acting Inspector was pleased to announce that numbers were lower than the previous year and serious violent crime was 22% below target;</li> <li>• Dwelling burglaries: rural areas in particular had been targeted in recent past when a spate of burglaries had been committed, however it should be noted that only 42 dwelling burglaries had been committed throughout 2009;</li> <li>• Partnership working between the Area Board Manager, Community Safety Manager, Anti Social Behaviour Reduction Officer, Fire Community Engagement Manager and the Neighbourhood Policing Team Sergeants: an example of this process working well was the significant reduction of calls to the Police regarding Anti Social Behaviour in and around the Martingate Centre.</li> </ul> <p>Inspector Gale also ran through priorities and on-going work for the Corsham community area.</p>	
10.	<p><u>Protective Services Department</u></p> <p>Detective Sergeant Martin McDonagh gave a presentation on Wiltshire Police Protective Services.</p>	

He explained that the following departments were covered by “Protective Services” and provided some insight into each of these:

- Major Crime
- Special Branch
- Economic crime
- Public order
- Civil Contingencies
- Critical Incidents
- Organised Crime
- Public Protection
- Forensic Department
- Operations (including Roads Policing / Dog section / Firearms Departments)

He stressed that partnership and Multi-Agency working were at the heart of the Protective services and that they worked in co-ordination with the Neighbourhood Policing Team and other partners and were directly linked through intelligence and Community support.

He pointed out that following 16 years spent in police service in London he had been amazed by the amount and quality of work undertaken by the Wiltshire Police Protective Services.

He invited any volunteers to come forward and get involved as an additional 100 specials would be sought in the coming year.

Contacts:

Neighbouring Policing Team

[www.wiltshire.police.uk](http://www.wiltshire.police.uk)

Crime Prevention Unit Offices - direct number

Melksham 01225 794614

Swindon 01793 507910

Salisbury 01722 435316

Domestic Abuse Unit Offices - direct number

Melksham 01225 794766

Swindon 01793 507869

Salisbury 01722 435390

Vulnerable Adult Unit Offices - direct number

Devizes 01380 733260 (Swindon 01793 507828, Salisbury 01722 435215)

Switchboard - 0800 408 7000



11.	<p><u>Corsham Town Centre - Pedestrian Area</u></p> <p>Graeme Hay, Service Manager for Wiltshire Council, introduced Adrian Hampton, Head of local highways and streetscene north.</p> <p>He then gave a presentation on the planned maintenance of the pedestrian area in Corsham Town centre and pointed out that the Code of Good Practice asked officers to consider three key criteria when planning highways maintenance:</p> <ul style="list-style-type: none"> <li>• Safety</li> <li>• Sustainability</li> <li>• Serviceability</li> </ul> <p>He explained that:</p> <ul style="list-style-type: none"> <li>• all roads and footways were submitted to a stringent and rigorous inspection system, the frequency of the inspections depending on the group the road or footway belonged to, and pointed out that Wiltshire even exceeded national guidelines for group 3 with 6-monthly inspections rather than the recommended yearly one, the reason for that was to allow officers to consider the state of the roads or footways in different seasons.</li> <li>• all defects and repairs were recorded to allow for patterns to be spotted and addressed</li> <li>• all utilities reached households through the highways network and utilities were starting to work together to limit disruptions and inconvenience to the highways.</li> </ul> <p>He also explained that the increase in defects was probably due to an increase in use, access by heavy vehicles and normal aging; none of which would have been helped by the tremendously cold and wet winter in 2009.</p> <p>He added that this was the same throughout Wiltshire and the country as we expected so much from the highways network (increased traffic, heavy good vehicles, etc) and the severe weather throughout the winter had caused a lot of damage, some of which was still to appear.</p> <p>In response to questions it was noted that:</p> <ul style="list-style-type: none"> <li>• There were currently no proposals to continue with the street improvements made by North Wiltshire District Council in the town centre. The area between the town hall and “Bliss” had not been completed. The Chairman advised that this should be raised through the issues system.</li> <li>• There was a separate budget for pavement improvements at Pound Pill and residents were asked to feed any requests</li> </ul>	
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	<p>through the area board.</p> <ul style="list-style-type: none"> <li>• £15k had been allocated to the area board for local schemes to give some flexibility as to how the money was spent.</li> </ul>	
12.	<p><u>Cabinet Representative</u></p> <p>Councillor Fleur de Rhe-Philippe the Cabinet Member for Finance, Performance and Risk attended the meeting. She explained that her role was to put a councillor's perspective on the budget, to monitor the use of money, ensure targets were being met and assess the risks Wiltshire Council had to take.</p> <p>The following issues were discussed:</p> <ul style="list-style-type: none"> <li>• A 2.3% increase in Council Tax to provide a firm basis for the coming years;</li> <li>• A 15 to 20% decrease in government funding over the next four years was "predicted";</li> <li>• The fall-out from the Icelandic Banks collapse and the plan for recovering the funds. It was confirmed that the council expected to recover about 90% of the funds invested with these banks. £2m had already been received and there was currently £8m outstanding.</li> </ul>	
13.	<p><u>Partner Updates</u></p> <p>The Area Board received the following partner updates:</p> <p>a) Corsham Town Council The annual meeting would take place on 15 April. A march in support of the Armed Forces was being organised for 26 June to take place at the Springfield Rec. Neston Fete would take place on 3 July.</p> <p>c) Box Parish Council The play area refurbishment could start since the £10,000 required had been obtained, including a £5,000 grant from the Corsham Area Board.</p> <p>d) Lacock Parish Council Half the duplicated and redundant road signs had now been removed, and the second half would be dealt with shortly.</p> <p>e) Corsham Community Area Network Due to the length of the agenda for the Area Board meeting the Chairman of the Corsham Community Area Network offered to give the Annual Report at the June meeting of the Area Board.</p>	

	<p>A new clerk, Kevin Gaskin, had been appointed following the previous clerk's retirement.</p> <p>Future projects included:</p> <ul style="list-style-type: none"> <li>• A hustings meeting on 23 April to be chaired by Allan Bosley</li> <li>• A second newsletter to be published</li> <li>• Establishing a Communications Group to publicise events</li> <li>• To encourage more joint working between the Area Board, the Town Council and the Corsham Community Area Network</li> <li>• One of the bi-annual forums to be set up at the end of June to consider the Community Plan and update it if required.</li> <li>• To consider setting up a Health Action Group to look at issues such as falls. Volunteers would be sought.</li> </ul>	
14.	<p><u>Community Issues and Funding</u></p> <p>The Community Area Manager asked everyone who knew of any groups in need of grants to contact him on 01249 706448 / 07979318504 or email <a href="mailto:dave.roberts@wiltshire.gov.uk">dave.roberts@wiltshire.gov.uk</a>.</p> <p>A total of 37 issues had been reported through the issues process since it was launched. Of these 21 had already been resolved, 1 was expected to be resolved in the near future and a further 4 to 5 were expected to be resolved over the coming months.</p> <p>Funding had been made available for youth transport which the CAYPIGS would be involved with.</p> <p>15k was also being made available for schemes to save money on street lighting by switching off or dimming street lights in certain areas. A presentation would be brought to the next meeting of the Area Board. Volunteers would be sought to lead on the consultation.</p> <p>New rules would apply to Area Grants for 2010-11, one of the main changes being that the Grants would be available for projects rather than purely community grants.</p>	
15.	<p><u>Corsham Railway Station</u></p> <p>Councillor Peter Davis updated the board on developments regarding the Corsham Railway station.</p> <p>He explained that Councillors Dick Tonge, as cabinet member for Highways and Transport, and Richard Gamble, as portfolio holder</p>	

	<p>for Public Transport, had been working on developing a dialogue for the expansion of rail services, and it was hoped this could include the re-opening of the Corsham Railway station.</p> <p>Positive comments had been received and the encouraging news that M.O.D personnel were likely to be decanted from the London area to Abbeywood Bristol over the next few years, which could increase potential demands for public transport including railway.</p> <p>There was felt to be a growing enthusiasm to develop the railway network in the South West and an increase in population of around 20,000 would add weight to the proposal.</p>	
16.	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending.</p>	

# MINUTES

**Meeting:** CORSHAM AREA BOARD  
**Place:** Council Chamber, County Hall, Trowbridge  
**Date:** 18 May 2010  
**Start Time:** 1.25 pm  
**Finish Time:** 1.26 pm

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Please direct any enquiries on these minutes to: Alexa Smith, Tel: 01249 706612 or Email: [alexa.smith@wiltshire.gov.uk](mailto:alexa.smith@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Peter Davis, Cllr Brigadier Robert Hall (ex-officio), Cllr Alan Macrae, Cllr Sheila Parker and Cllr Dick Tonge

## **Apologies:**

(None)

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### 1. **Election of Chairman**

The Chairman of the Council sought nominations for the position of Chairman of the Corsham Area Board for the 2010/11 municipal year.

#### **Decision**

**Councillor Dick Tonge was elected Chairman of the Corsham Area Board for the 2010/11 municipal year.**

Councillor Tonge in the Chair

### 2. **Election of Vice-Chairman**

The Chairman sought nominations for the position of Vice-Chairman of the Corsham Area Board for the 2010/11 municipal year.

#### **Decision**

**Councillor Peter Davis was elected Vice-Chairman of the Corsham Area Board for the 2010/11 municipal year.**

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## 1. Air Quality Strategy for Wiltshire

### Legal requirements to monitor air quality

Local Councils are required by law to monitor air quality and compare the results to national standards. There are seven main pollutants identified for councils to keep under review and a number of others, such as ozone, are monitored nationally. We submit a report annually to DEFRA on Air Quality, which is published on our website at:

<http://www.wiltshire.gov.uk/environmentandplanning/publicprotection/pollutionandnoise/airandwaterpollution/airquality.htm>

### Why monitor air quality?

Air pollution can have a considerable effect on health of the young, elderly and vulnerable. In the 1950's the focus was on smog, which affected London, and other major cities. The smog had significant impact on people's day to day lives. The Clean Air Acts brought in controls to smoke.

Today air pollution is not visible in the way it was in the 1950's however it still has the potential to have an impact significantly on health.

Parliament's Environmental Audit Committee published a report in March of this year stating that poor air quality reduces average life expectancy in the UK by an average of seven to eight months and it could lead to up to 50,000 premature deaths every year. The MPs said that the UK should be 'ashamed' of its air quality and called for dramatic changes to be made to the UK's transport policy in order to improve the situation. The report said failing to act would result in EU fines, which could total as much as £300 million pounds.

### Is air quality a problem in Wiltshire?

We enjoy a high quality environment in Wiltshire however there are some locations which fail to meet the national objectives. These are:

- Masons Lane Bradford on Avon
- Warminster Road Westbury
- Shanes Castle Bath Road Devizes.
- Salisbury City Centre
- Part of Wilton Road Salisbury (A36)
- Part of London Road Salisbury (A30)

### How is air quality monitored?

The pollutant that is of most concern in Wiltshire is Nitrogen dioxide which is contained in exhaust fumes from vehicles. We monitor Nitrogen dioxide using a network of small diffusion tubes which are attached to buildings and lamp posts in locations where people are exposed to higher concentrations of exhaust fumes. We also have 4 locations where we use more sophisticated monitoring equipment to measure nitrogen dioxide and fine particulates.

## **What is the Air Quality Strategy about?**

The Air quality Strategy for Wiltshire is a general core document that sets out in broad terms our commitment to reduce levels of air pollution across the county. It will help shape policy across the council encouraging a consistent approach to this subject. It provides a framework which supports more specific work in areas where problems have been found to exist.

## **If the strategy is the core, what else is going on?**

We have Air Quality Action Plans for the problem areas identified in the list above and we work closely with our colleagues in Transport Planning and Forward Planning in connection with these.

If you would like would like to contribute your comments on the Air Quality Strategy in either generally or specific terms or would like more information on air quality, Please contact the Specialist Environmental Protection Team at

- Public Protection Services, Wiltshire Council, PO Box 2126 Salisbury, Wiltshire SP2 2DJ or
- Email [publicprotectionsouth@wiltshire.gov.uk](mailto:publicprotectionsouth@wiltshire.gov.uk) or
- visit our web page at [Wiltshire.gov.uk](http://Wiltshire.gov.uk) (just enter Air Quality into the search option).

Our consultation is open until 18 June 2010.

G Tomsett,  
Specialist Environmental Protection Team Manager.

## **2. Contaminated Land Strategy for Wiltshire**

### **Legal requirement to have a Contaminated Land Strategy**

Under the terms of the Environment Act 1995, Local Councils are required to prepare a statement detailing how they will implement their responsibilities to inspect the council's area, identify contaminated land and secure its clean up (remediation). The legislation is quite complex and the type of land affected is carefully defined. This legislation covers past pollution of land; ongoing or recent pollution is normally covered by other legislation.

### **Wiltshire's historic legacy**

Past generations were not as conscious of causing environmental damage as we are today. It is obviously undesirable to have a situation for example, where wildlife is being harmed or chemicals are entering a drinking water supply. The Contaminated Land Strategy looks to remedying some of this damage and to prevent further damage. These sites may include gasworks, old landfill sites and industrial premises.

### **What is in the strategy?**

The strategy is a technical document based on the law. It includes;

- A brief description of Wiltshire's historic Industrial and commercial history.

- An overview of the legislation
- A review of technical issues such as the hydrology (water environment), and geology (land/soil composition) of Wiltshire. Both these affect how pollutants migrate through the environment.
- Describes work done to date by the old district councils'
- It states how Public Protections Services proposes to continue this work, how they will survey the county for further sites that require attention, prioritise new sites for further investigation to determine whether they are contaminated and causing or likely to cause harm.
- It describes how we will work with the Environment Agency, who are responsible for 'special sites' and other parties such as English nature and English Heritage.
- It provides information on how we propose to implement the legislation.
- It provides for the keeping of a Public Register of Contaminated Land.

### **What is in the public register?**

The public register is not a list of all the land that may or may not be contaminated. It is a record of action taken by a local council under the Environment Act 1995. It is available for inspection by the public during office hours free of charge. There may be a charge for making copies of entries. We currently have 4 documents, originally published by the district councils. Each is held at the original district council offices, however we are developing an online version for ease of access and some entries have been listed on the site, just enter contaminated land into the Wiltshire Council website search facility.

### **How do I find out more about my property?**

There are only a handful of entries on the public register. We do provide a chargeable service for house purchases/ vendors, where we will review our database and provide a report detailing any contaminated or potentially contaminated sites in close proximity to your property. We will also advise you of any remediation carried and what records we hold. Some site have very detailed reports supporting any clean up that was carried out and we make these available if people wish to read them.

### **Planning is the preferred mechanism for dealing with contaminated land.**

The contaminated land strategy is only one way of dealing with land. The preferred and more sustainable route is through the planning system, when brown field sites are brought back into use. There are numerous sites across the county that used to have an industrial use that fell into disuse and have now been redeveloped for housing, offices, small business units etc. As part of the planning process we will require a site investigation to be carried out and if necessary remediation. We hold these reports for reference and access by members of the public.

If you would like would like to contribute your comments on the Contaminated Land Strategy in either generally or specific terms or would like more information on contaminated land, Please contact the Specialist Environmental Protection Team at

- Public Protection Services, Wiltshire Council, PO Box 2126 Salisbury, Wiltshire SP2 2DJ or
- Email [publicprotectionsouth@wiltshire.gov.uk](mailto:publicprotectionsouth@wiltshire.gov.uk) or

- visit our web page at Wiltshire.gov.uk (just enter contaminated land into the search option).

- 

Our consultation is open until 18 June 2010.

G Tomsett,

Specialist Environmental Protection Team Manager.

### **3. Highways Programme for 2010-11**

The annual programme of highway maintenance and improvement schemes for 2010/11 has been approved. This information is presented on an individual community area basis and is available on the Council's website under Community Area Highway Information.

The information includes lists of proposed highway and related works for 2010/11 with facts and figures about the roads in your area.

Web link:

<http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwayspavements/areaboardhighwayinformation.htm>

Further enquiries should be made to Spencer Drinkwater, Principal Transport Planner, on 01225 713480.

**Crime and Community Safety Briefing Paper**  
**Corsham Community Area Board**  
**08<sup>th</sup> June 2010**



## 1. Neighbourhood Policing

**Team Sgt:** Alex Reid

### **Corsham Town Team**

Beat Manager – PC Lauren Bishop-Bailey

PCSO – Shaun Redmond

### **Corsham Rural Team**

Beat Manager – PC Mandie Ball

PCSO – Steve Butler

PCSO – Charles Campbell

### **Chippenham Rural Team**

Beat Manager – PC Heather Barham

PCSO – Norman Webster

PCSO – Val Wagstaff

## 2. NPT's - Current Priorities & Consultation Opportunities:

Corsham Town – ASB Martingate Centre & the Recreation Area  
- ASB High Street Car park

Corsham Rural – ASB Pine Close, Rudloe  
- Speeding, Bowden, Lacock

Chippenham Rural – Burglaries, Villages  
- ASB, Christian Malford

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

Visit the new and improved website at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk)

## 3. Police Authority Representative: Mrs Gill Stafford

Please contact via Wiltshire Police Authority Tel. 01380 734022 or  
<http://www.wiltshire-pa.gov.uk/feedback.asp>

## 4. Performance and Other Local Issues

### Corsham Town

There have been a series of thefts from vehicles within Corsham over the past couple of weeks, specifically targeting Satellite Navigation devices, mobile telephones and other electrical items including laptops etc.

The majority of vehicles attacked were left insecure, therefore providing an easy target for the offenders.

Please ensure any valuable items are removed from vehicles and lock your vehicle, setting any alarms and crime prevention equipment/locks etc when left unattended.

ASB has remained low across the Town, however with the warmer weather and longer evenings; this is an area that will remain a priority for the NPT locally and positive action will be taken against those individuals causing problems.

Corsham Town NPT are attending the Big Blue Bus every other Wednesday at the Thingley traveller site which has helped improve traveller relations and allows an opportunity for community engagement.

Corsham Comprehensive School have generously provided the use of an office at the school for NPT staff to allow meetings and surgeries with pupils and parents.

Funding has been secured to continue with youth events in the Corsham School which are due to be announced soon.

A meeting has been set up of the Corsham Youth Council at the Town hall and further meetings are planned in the future.

### Corsham Rural

The Camera Safety Unit has been frequenting Velley Hill at Gastard again. Results will be released in due course.

Speed checks have been carried out in the Box area and eight Fixed Penalty Notices issued to offending drivers.

An ASB Operation was carried out involving eight Officers patrolling on the Recreation ground and also the area by the Co-Op Shop in Box. The Youth Club were also addressed about the issues and will advise their members to educate the local youth and prevent nuisance matters.

This Op will take place again next month but since the Operation took place earlier this month there have been no further ASB reports, which is a pleasing result.

Speed checks have been carried out in Lacock and one vehicle was seized for an offence of No Insurance.

There have been several consultation meetings with the Parish Council, Highways, the local Police Beat Manager and The National Trust over the last six months to discuss the proposal of yellow lines in the Village to alleviate parking and traffic problems which are a source of constant complaint.

A draft agreement has been reached and the layout and siting of the proposed lines have gone out for public consultation this week.



Two burglaries have taken place in Rudloe, on both occasions alcohol was stolen. It is suspected that local teenagers have stolen the alcohol during the hot weather from outdoor insecure fridges. Enquiries continue into these matters.

There have been several recent reports of youths riding around on mopeds without helmets in the Colerne area.

This will be robustly policed and several Operations will be carried out over the next six weeks arranged by the NPT in conjunction with Traffic Officers to catch the offending parties, one youth has been reported for traffic offences.

### Chippenham Rural

A warrant was executed under the Misuse of Drugs Act at a dwelling in Kington Langley. This proved a very successful operation, acting on community intelligence and as a result Police located a well established cannabis factory set up. A male was arrested and a large quantity of cannabis plants and associated paraphernalia were seized, disrupting the supply of drugs locally and sending a firm message that drugs will not be tolerated in the community.

A Community Support Officer from the rural NPT team located an abandoned van in Sutton Benger, unlocked and unattended and believed it to be suspicious.

He saw a known male with previous convictions for vehicle crime elsewhere in the village, but at the time could not link him to the vehicle. The vehicle details were then checked and following a number of enquiries it was found to be a stolen vehicle. The van was seized and forensically examined which subsequently provided positive forensic results relating to the male originally seen in the area at the time. This was an excellent example of proactive patrol work and the benefit of checking out every detail. Enquiries are ongoing to arrest the suspect.

### **CRIME & DETECTIONS (May 2008 – April 2010 compared to previous year)**

CORSHAM	CRIME				DETECTIONS	
	MAY 08 - APR 10				MAY 08 - APR 10	
	2008/09	2009/10	+ / -	% Change	2008/09	2009/10
Violence Against the Person	134	113	-21	-15.7%	49.3%	52.2%
Dwelling Burglary	31	41	10	32.3%	22.6%	34.1%
Criminal Damage	250	205	-45	-18.0%	20.8%	9.3%
Non Dwelling Burglary	80	74	-6	-7.5%	5.0%	10.8%
Theft from Motor Vehicle	67	48	-19	-28.4%	7.5%	12.5%
Theft of Motor Vehicle	21	20	-1	-4.8%	23.8%	20.0%
Total Crime	854	753	-101	-11.8%	24.8%	22.7%
County Division is compared with 15 most similar divisions in other Forces. Currently County Division is performing very well and is ranked 3rd (out of 15) for our overall detection rate and 2nd (out of 15) for our overall crime levels						

### **Anti-Social-Behaviour – reported incidents**

APR-JUNE 2009	JULY-SEPT 2009	OCT-DEC 2009	JAN-MAR 2010	MONTHLY AVE (09/10)
216	225	144	158	62

## 5. Abstraction Rate Performance:

The Policing Pledge sets a target of a minimum of **80%** for the time spent by NPT staff on their respective areas. The performance figures for **Corsham**:

SGT % ON AREA	CBM % ON AREA	PCSO % ON AREA
100.0%	95.7%	99.3%

Inspector Kate Pain  
25<sup>th</sup> May 2010  
Area Commander



# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

## Report for Corsham Area Board

### **Fires**

WFRS attended 10 accidental fires in the Boards area during March and April 2010. Six of these involved chimney fires. The remainder involved a washing machine, a pan left on a stove and food in a microwave and an oven.

We have also attended 9 deliberate fires within the same period. 4 of these incidents involved vehicles being destroyed or severely damaged by fire, the remainder involved grass and similar materials being deliberately ignited. WFRS continues to work with other agencies to reduce deliberate fire setting.

### **Injuries**

No individuals have been injured through any fire related incident that we have attended during March and April 2010.

### **RTC'S**

WFRS have attended 4 Road Traffic Collisions within the Boards area. These occurred near Biddestone Lane, A350 near Whitehall Garden Centre, Bradford Road Corsham and outside Kingsdown Golf Club.

### **Community Safety**

With reference to particular incidents that we have attended WFRS would like to remind individuals to remain vigilant and not leave cooking unattended or leave pans on the hob once you have finished cooking. These actions have led to 2 fires occurring in recent times.

We would also like to remind individuals that it is important to follow manufacturer's instructions when cooking or heating food in a microwave.

With warmer and sunnier weather on the horizon we would like to remind people that carelessness outdoors while barbecuing or camping can have fatal results or cause serious injury. Fires can destroy large areas of countryside, people's property and delicate eco-systems.

For further information on how to prevent these types of incidents occurring please visit [www.direct.gov.uk/firekills](http://www.direct.gov.uk/firekills)

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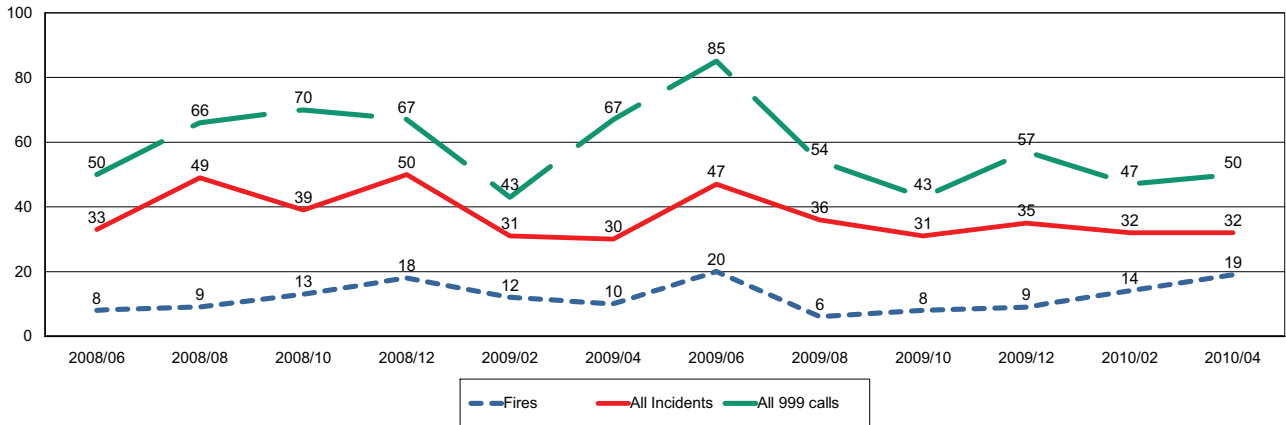
# Wiltshire Fire & Rescue Service

Wiltshire and Swindon Fire Authority

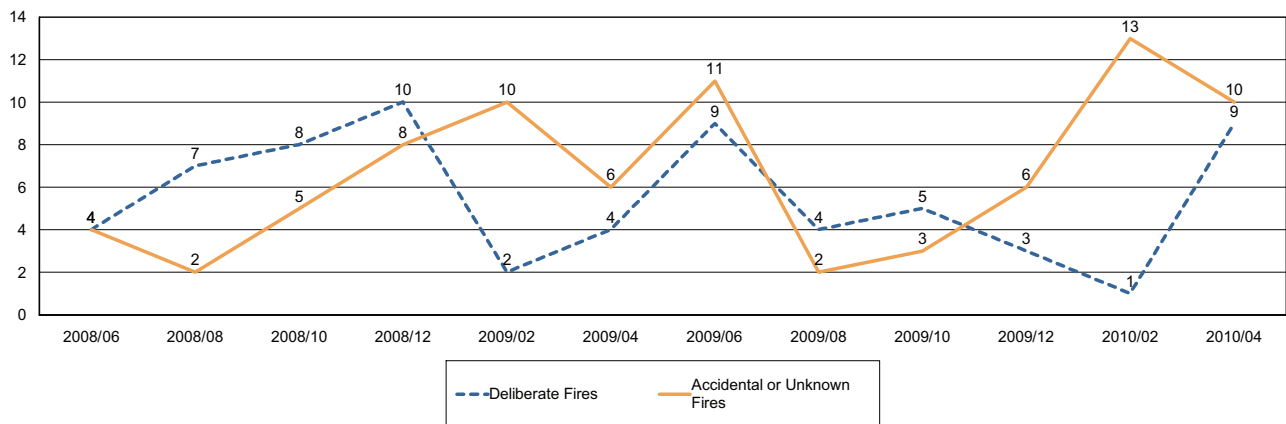
## Report for Corsham Area Board

The following is a bi-monthly update of Fire and Rescue Service activity up to and including April 2010. It has been prepared by the Group Manager for the Board's area.

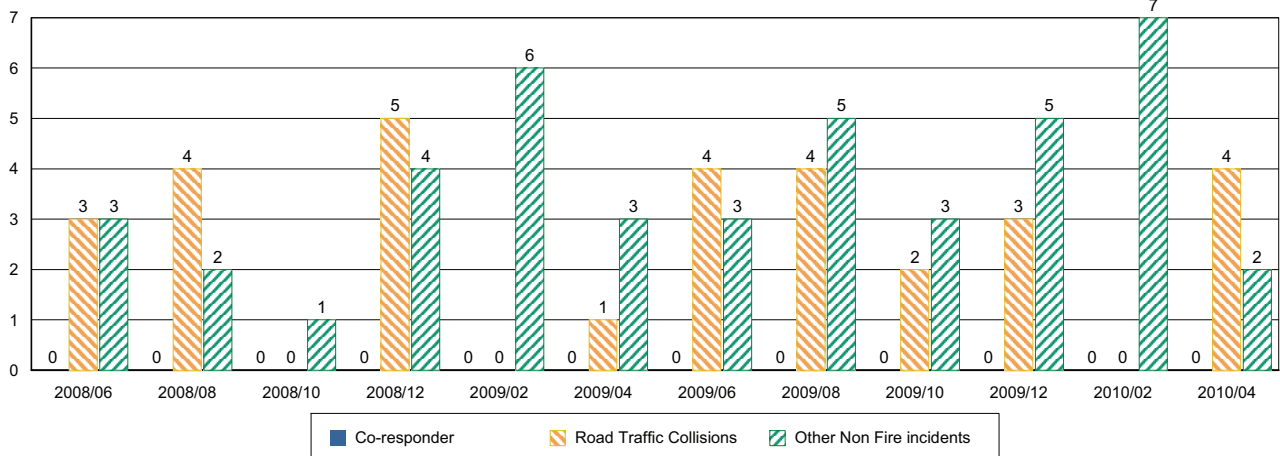
### Incidents and Calls



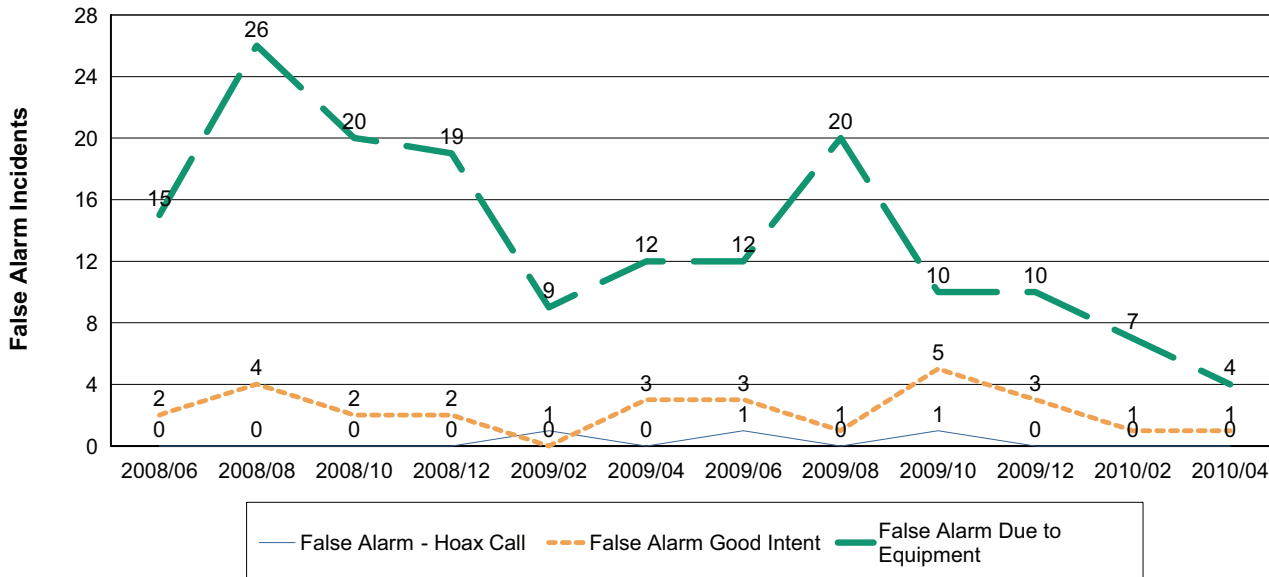
### Fires by Cause



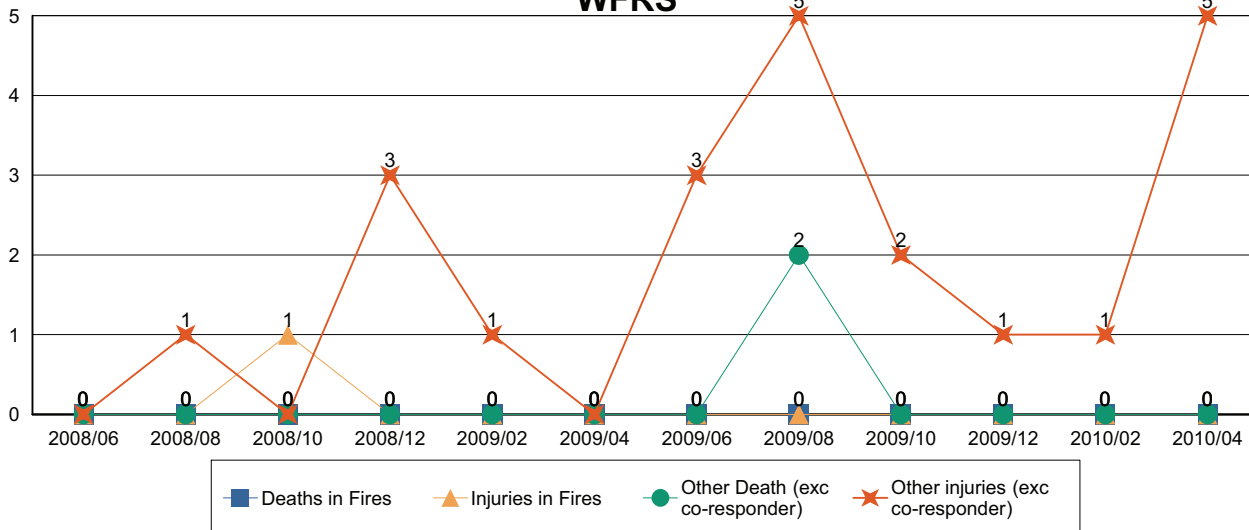
### Non-Fire incidents attended by WFRS



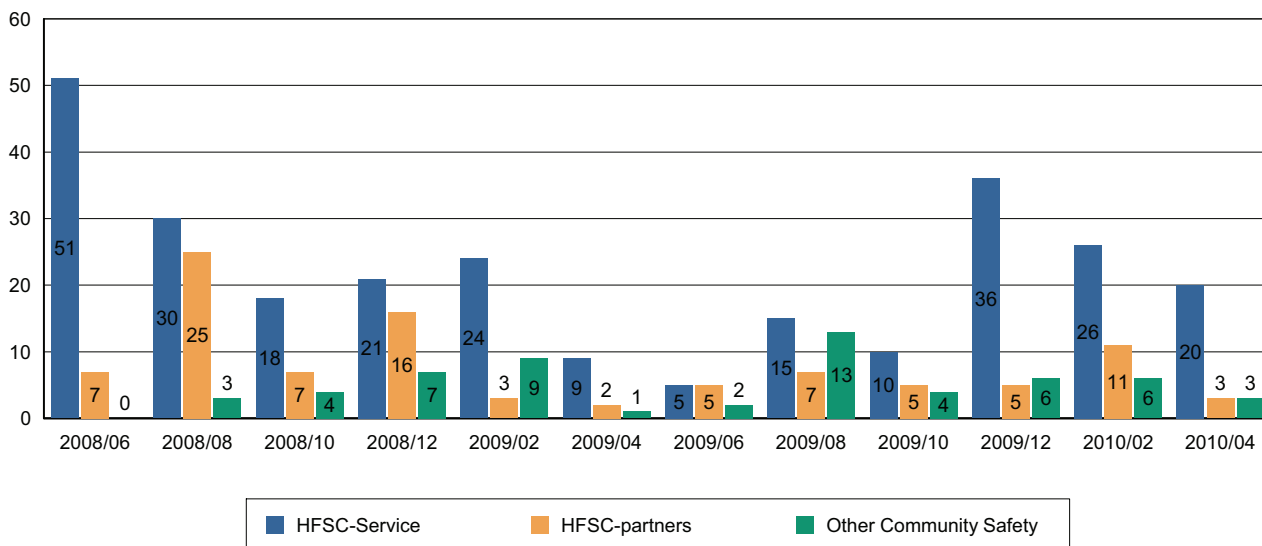
### Number of False Alarm Incidents



### Death & Injuries in incidents attended by WFRS



### Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

## **NHS Update - May 2010**

### **Pioneering role for Wiltshire's Director of Public Health**

Wiltshire's Joint Director of Public Health, Maggie Rae, has taken on new responsibilities at Wiltshire Council that came into affect in April 2010.

In addition to her existing responsibilities, Maggie will manage the Public Protection Unit including community safety and anti-social behaviour, environmental protection and licensing, commercial and consumer protection, joint-intelligence research and emergency planning.

The new role demonstrates an innovative evolution of the existing role of Joint Director of Public Health and puts Wiltshire at the forefront of the Government's ambitious and wide-ranging programme of reform to deliver a multi-agency approach to community safety across policing, health, justice, antisocial behaviour and problem families.

### **Early screening for Down's Syndrome**

A new service is now being offered to all pregnant women screening for Down's syndrome in early pregnancy. All women are now being offered a screening test for Down's syndrome that involves a scan and blood test- known as the combined first trimester screening test. This test can be performed from 11 weeks and up to 13 weeks and 6 days. The ultrasound scan measures the nuchal area (a thin film of fluid under the skin at the back of the baby's neck) and the blood test measures the amount of 2 hormones that are found naturally in the mother's blood, in pregnancy.

Referral to the first trimester screening clinic is generated by the midwife, at the booking appointment (usually between 8-10weeks). Women will be offered an appointment for the first trimester screening clinic when they are 12 weeks pregnant and will be able to choose to have first trimester screening for Down's syndrome or a dating scan.

Women who book after 13 weeks and 6 days will be offered the triple test- a second trimester screen- for Down's syndrome screening. This test is available from 15 weeks and up to 20 weeks and 6 days of pregnancy. Again a high risk result will be followed up with the offer of a diagnostic test.

The next Board meeting will be held on **26 May 2010, in the Conference Room at Southgate House, Devizes**

Papers are published a week before the meeting on [www.wiltshire.nhs.uk](http://www.wiltshire.nhs.uk) or on request from Maggie Goodman, NHS Wiltshire (tel: 01380 733827, email: [maggie.goodman@wiltshire.nhs.uk](mailto:maggie.goodman@wiltshire.nhs.uk))

For further information or copies of documents referred to above, please contact Jo Howes, Community Engagement Manager, 01380 733929 or [jo.howes@wiltshire.nhs](mailto:jo.howes@wiltshire.nhs)

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Corsham Community Area Network.

**2009/10 Annual Report to Area Board**

The beginning of the year saw the re-launch of Corsham Area Community Partnership under its new name, **Corsham Community Area Network**, at the Pound Arts Centre when over 60 representatives of commercial and social enterprises attended. The revised Community Area Plan was presented and an opportunity to review and comment was given to the attendees during breakout sessions. As a result the first CCAN Action Groups on Public Transport and the Environment were established under the leadership of Transition Community Corsham (TransCoCo).

The main focus for the Action Groups has been on public transport issues, as this is the single highest priority item in the updated Community Plan. We did put a proposal to Wiltshire Council's Performance Reward Grant Scheme to request funding to develop a sustainable transport plan for the Corsham Community Area, addressing public transport, improvements for pedestrians and cyclists, and issues of speeding and congestion. Although it was supported by the Corsham Area Board, and the transport officers within Wiltshire Council, this particular request was turned down but we have continued to work with Wiltshire Council and the Area Board in this area. Notably we completed a comprehensive audit of bus stop facilities and information across the community area with a view to improving access to bus services and have now been discussing specific findings and recommendations with the Council. This has been a particularly useful piece of research and a good model of how the Network can use its resource and expertise to take an issue and to present it forward in a meaningful way. This work will likely lead on to linked work regarding bus links on behalf of the Area Board. We have also been working on developing new cycle paths across the Corsham community area and have been involved in further discussions regarding the longer term possibility of reopening Corsham Station.

The Environment Group secured the support of the Energy Savings Trust to launch a community insulation project called Keep Corsham Cosy and is continuing efforts to promote environmental awareness through local schools in particular and the wider community in general.

Both Groups have established links and credibility within the community area and with the Area Board and Council which then lead on into other opportunity areas. We must use this to create wider and deeper interest and involvement across the Corsham Network.

We have produced and distributed 2 Newsletters in the year to promote the Network and to help increase awareness and have also exploited the natural links that exist within the membership into other areas of community activity. There is still much to be achieved to establish a fully functioning community wide Partnership but there is a basis from which to proceed, recognising that, like other Partnerships in Wiltshire, we need the support and assistance of the Council and the Board to position the Partnership and the Community Plan firmly in the local decision making process.

We staged a Hustings evening at the Corsham Community Centre in the run up to the General Election and are now planning 2 forums which will bring together commercial, community and social enterprise groups to discuss relationships, mutual responsibilities and partnership opportunities around current issues and priorities. We aim to create closer ties with Town and Parish Councils to strengthen the network and to establish ways of working together as a cohesive community area. Issues identified at these networking sessions will allow us to refresh the Community Plan and encourage new Action Groups covering issues that link and span the community area.

Essential to our way forward is the development of a community area website to both promote the website and to establish communication links into the community. Resource and effort has been invested in other Partnerships that Corsham will likely be able to exploit to achieve a reasonably quick result. This will create a corporate image that we would hope to use to become much more visible in the community area.

Some of our plans for 2009/10 were delayed meaning that allocated funds were not used in full. Dispensation has been given to carry these funds forward against planned actions and this will be reflected in our application for funding for 2010/11. We will initially only apply for 6 months funding for the new financial year and re-assess requirements once the carried forward tasks are completed.

We would like to particularly thank Julia Stacy and Dave Roberts for their support and encouragement.

### **Financial Report 2009/10. Statement of Account of Area Board Allocation.**

<u>Income</u>		<u>Expenditure</u>	
Grant	£8,770.00	Administrator	£2,477.42
		Advertising	£ 279.47
		Admin Costs	£ 775.81
		Room Hire	£ 216.28
		<b>Total</b>	<b>£3,748.98</b>
		Petty Cash in hand	£ 105.25
		Carried Forward	£4,915.77
	<b>£8,770.00</b>		<b>£ 8,770.00</b>

#### **Carried forward tasks**

Website Design & Set up	£1,500.00
Consultation Events	£1,500.00
Community Plan Update	£1,200.00
Promotional Material	£ 700.00

# Community Area Partnership Agreement 2010/11:

## *Claim for running costs*

### Your Details:

Name:	Mr Kevin Gaskin
Partnership:	Corsham Community Area Network
Address:	<i>Details supplied</i>
Phone:	01225 791346. 07954 159 995 (MOBILE)
Email:	kevingaskinccan@hotmail.co.uk

### Bank Account Details:

Account name:	Corsham Area Community Partnership
Sort code:	
Account no.	
Balance of funds at beginning of year:	£ 4,915.77

### Details of Claim:

	Cost:
<b>Administrator / Project Officer (inc travel) costs:</b> <ul style="list-style-type: none"> <li><i>Increased support to 15 hours per week with wider remit. April - September</i></li> </ul>	£4,000.00
<b>Consultation activities, public events, analysis, etc:</b> <ul style="list-style-type: none"> <li><i>£1500 carried forward. Hustings held in April plus 2 events for the Summer at Hartham Park.</i></li> </ul>	£1,500.00
<b>Advertising &amp; promotion (inc websites):</b> <ul style="list-style-type: none"> <li><i>£2,200 carried forward in total for a new website and for promotional and marketing material.</i></li> </ul>	£2,200.00
<b>Plans, questionnaires, other printing costs:</b> <ul style="list-style-type: none"> <li><i>£1200 carried forward for likely update to community plan after the summer events.</i></li> </ul>	£1,200.00
<b>Office expenses, consumables, etc.:</b> <ul style="list-style-type: none"> <li><i>Stationery, stamps, phone.</i></li> </ul>	£250.00
<b>Other costs:</b> <ul style="list-style-type: none"> <li><i>Hall hire for Group meetings.</i></li> </ul>	£250.00

**Total claim for first half year**

<b>£9400</b> - £4900 carried forward = Total claim of <b>£4500</b>
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Please post your Annual Workplan and Claim Form for running costs to:

Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

## **Community Area Partnership Agreement 2010/11:**

### *Claim for running costs*

Further application to be made for approval at October Area Board.

I confirm that the costs claimed for here will be incurred by the Corsham Community Area Network in accordance with the commitments agreed within the Community Area Partnership Agreement, 2010/11 and hereby apply for funding to be released. A further application will be made by the October Area Board at the latest for funding for the second half of the year.

**Signed:** Kevin Gaskin  
CCAN Coordinator  
on behalf of the Corsham Community Area Network.

**Date:** 26<sup>th</sup> May 2010.

**Please post your Annual Workplan and Claim Form for running costs to:**  
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall,  
Trowbridge BA14 8JN

## CORSHAM COMMUNITY AREA NETWORK: 2009-2010 REVIEW

<p>To establish a Partnership, Steering Group and Thematic Groups, as necessary</p>	<p>Corsham Community Area Network was launched in April 2009. It has a Steering Group of 8, which met 6 times in 09/10. Action Groups have been set up on Transport and the Environment – the high priority areas in the Community Plan Update 08/09. A Working Group also addressed setting up a Youth Club in Colerne.</p>
<p>To engage stakeholders within the community and to maintain a contacts register of key organisations and volunteers</p>	<p>We have a distribution list of over 60 organisations across the community area and access to the Community Manager database of over 400 contacts who have expressed an interest at various events. We have a legacy list of contacts from the inaugural launch of the Partnership and work is underway to update and re-organise the information, and add e-mail addresses. Two Newsletters (2,000 copies) have been sent out and made available in local libraries, etc</p>
<p>To consult widely on a range of socioeconomic issues including the holding of regular public engagement events</p>	<p>CCAN organised public engagement events (using a street theatre group) to reach over 2000 people across the Community Area - as the basis for updating the Community Plan originally issued in 2005. A public event in March 2009 to re-launch the Plan also doubled up as an AGM and a further consultation exercise.</p>
<p>To prepare and regularly review an assessment or plan of the major economic, social and environmental issues facing the community area, together with an action plan for addressing the identified issues. This will help to shape and respond to the Community Strategy and Local Area Agreement for Wiltshire as well as the priorities for Area Boards</p>	<p>See above for review exercise.</p> <p>In 2009/10 the emphasis was on developing Action Plans for Transport and the Environment which were considered the most important issues by the consultees. Reports from the Action Groups presented to the Area Board included a proposal for an Integrated Transport Strategy and a Bus Stop Audit.</p>
<p>To work with the Community Area Manager to feed issues from the Partnership to the Area Board for consideration, or to host joint meetings of the Board and Partnership where appropriate.</p>	<p>The Area Manager has attended Steering Group meetings and supported partnership working with Transition Community Corsham on transport &amp; environment issues. The Area Board has helped to set up meetings with appropriate points of Officer contact within Wiltshire Council</p>
<p>To champion local issues and help with the project planning and delivery of priority projects, including fundraising where appropriate.</p>	<p>CCAN is championing the work identified in the Transport and Environment Action Group and is actively seeking to obtain funding for the delivery of this work.</p>
<p>To contribute to the services and activities provided by the Wiltshire Forum of Community Area Partnerships, including attendance by members at relevant networking and training events</p>	<p>CCAN has been represented at WFCAP meetings, conferences and training events. A SG Member also attended a workshop on improving partnership working held by Wiltshire Churches Together.</p>
<p>To engage a Project Officer /Community Agent, as necessary, to run and administer the Partnership, closely working with the Community Area Manager for the area</p>	<p>CCAN's Administrator retired at the end of March. The newly appointed Co-ordinator will work to an expanded brief, including more direct engagement with the local community.</p>



# Corsham Community Area Network

## Annual Workplan 2010/11

In order to show how the community area partnership aims to meet the commitments set out in the Community Area Partnership Agreement 2010/11, please complete the form below.

CAPA commitments	Proposed initiatives and activities
<p><b>Partnership Development</b>  <i>“To establish and maintain a Partnership, Steering Group and Thematic Groups, as necessary”</i></p>	<p><b>CCAN Steering Group</b>            Nominations to be sought from community groups &amp; organisations and Steering Group to be appointed at an AGM in July.</p> <p><b>Support for CCAN</b>            New Co-ordinator (with expanded remit &amp; increased hours) appointed in March 2010 by selection committee after advertising post widely.</p> <p><b>Action Groups</b>            The two groups run in partnership with Transition Community Corsham (TransCoCo) to address the high priority areas of Transport &amp; Environment will continue to pursue their Action Plans.</p> <p><b>New Groups</b>            Through plans for more direct engagement in 2010/11, we will explore the degree of interest in setting up new Action Groups as issues arise or opportunities present themselves. In particular the evidence from the Joint Strategic Needs Assessment may drive a new group on Health &amp; Social Care.</p> <p><b>WfCAP</b>            We will continue to support WfCAP and will be appointing representatives to attend the new WfCAP Forum.</p> <p><b>Developing the Partnership</b>            Over a six month time frame we are planning community events (<i>see below</i>) to improve links &amp; communications and develop new partnerships – the results will help shape a further plan of action for the second half of the year and allow us to further update the Community Plan &amp; identify new local priorities. A new website will also help to raise the profile and provide a useful community resource.</p>

**Accountability**

*"To be open to and inclusive of the wider community and to account to and seek affirmation from the wider community for its actions, activities and forward plans on an annual basis."*

**Community Accountability.**

The Steering Group recognise that the Network must become more visible and has to increase awareness across the Community Area.

CCAN is visible and accountable through the Area Board and the Network would like to work with the Board and Community Area Manager to enhance the role and accountability of the Partnership in local decision making.

A new website will allow publication of minutes of meetings and greater transparency in work plans to further improve accountability.

**Community Engagement**

We plan two stakeholder events during the Summer to connect with:

- Town & Parish Councils
- Community Groups & Commercial Partners

The results will help us explore what's already happening and shape our plans for the future.

In addition we aim to use events already in the community calendar such as markets and festivals to promote the Network and to consult directly.

An Autumn event around the Community Plan or a specific theme is also being considered.

**Promoting the Network.**

Our aim is to increasingly promote the Network as the direct link to and from the community area for partner organisations and as a means of addressing and adding weight to local issues before making application to the Board and Council.

We will use the evidence of the Bus Stop Audit and Keep Corsham Cosy to promote the benefit of a measured and researched approach to Council providing successful outcomes for the wider community.

A good link has been established with the local newspaper to both publicise events and achievements and the plans to create a community website will further increase awareness and interest.

**Support of the local community.**

CCAN has an established credibility with the Area Board, with the Corsham Town Council and with Wilts Council but we need to continue to raise the profile within the wider community by publicising successes and motivating local action.



## **Communication**

*"To engage and communicate systematically with all sections of the community and to maintain a contacts register of key organisations and volunteers."*

## **Communication with the wider community.**

We will continue to use occasional newsletters and to place articles in other local publications to provide an account of our activities to date and to encourage wider involvement.

We also plan to produce a CCAN publicity pamphlet and to better use the media for press releases and placed articles.

## **CCAN Website**

We have carried over funding to develop a website that we intend to use as a community resource with links that can help the community help itself. For example, we want to encourage our community area to make use of the Issue Reporting system; and to encourage a wider spread of groups to access community grants.

## **Affiliated Organisations.**

We do not claim to have any formal affiliations but we do have direct links with other organisations through the personal involvement of Steering Group members and engagement of partner agencies on the Steering Group.

Notably:-

- Colerne Parish Council
- Corsham Area Development Trust
- The Corsham Civic Society
- Corsham Town Council
- Extended Schools Service
- Library Service
- MoD
- Neighbourhood Policing Team
- NHS Wiltshire
- The Pound Arts Centre
- TRANSCoCo
- Wiltshire Council
- Wilts Fire Service

## **Communications Database.**

We plan to move on from a 'mailing list' of some 60 local organisations to develop a 'smart' database. We will use this as a starting point for establishing a genuine network of local organisations and groups, using more electronic means where appropriate and facilitating a two-way exchange of relevant information, skills and ideas.

We continue to use the offices of the Community Area Manager to distribute information across a database of over 400 contacts.

Over 1400 people attended inaugural launch events and we

	<p>retain a database of over 600 names from this initial activity. A major piece of work is to validate and update all of these database sources. Our intention is to create a network of networks to link across the community area.</p> <p>We recognise though that personal networking on the part of the Steering Group is still the most effective form of communication and means of soliciting involvement.</p>
<p><b>Consultation</b>  <i>"To consult widely on a range of socio-economic issues including the holding of public engagement events and activities."</i></p>	<p><b>Consulting the Community</b></p> <p>The community events planned for June and July this year will bring CCAN &amp; Area Board Members together with the Town and Parish Councils and their planners and then with a wider Stakeholder Group. Both events are aimed at raising awareness, exposing issues and identifying opportunities.</p> <p>An Autumn event will be planned around a specific theme (or themes) from the Community Plan</p> <p><b>Meetings with Partners</b></p> <p>We intend to attend meetings at each of our Parish Councils to both promote awareness and to consult directly. Other meetings will be arranged to pursue a more active dialogue, further partners and co-ordinating forums (e.g. schools)</p>
<p><b>Community Planning</b>  <i>"To prepare and regularly review a community plan that takes into account major issues affecting the area and to develop an action plan and identify projects to address these issues. This will be done in consultation with the wider local community, in order that it properly represents their concerns and aspirations".</i></p>	<p><b>Developing The Community Plan</b></p> <p>The plan format is designed to be flexible, and changes can be made to keep it a dynamic document. We are not seeking a major update to the Plan in the first half of this year but in consultation with our Town and Parish Councils and Stakeholders we intend to review the priorities for action and to assess where local issues can best be supported and to identify areas where further research is called for.</p> <p>The recent Joint Strategic Needs Assessment has provided current evidence of strengths, weaknesses and opportunities across the community area and we hope to set up a Health &amp; Social Care Action Group.</p>
<p><b>Local action</b>  <i>"To champion local issues and help with the planning and delivery of priority projects, including fundraising and community volunteering where appropriate."</i></p>	<p><b>Championing &amp; Delivering Projects</b></p> <p>The partnership with Transcoco has been fruitful, and support from the Area Board &amp; Corsham Town Council for various initiatives has helped with action to implement suggestions for change – on bus stops, cycle routes, energy efficiency, etc.</p> <p>We want to build on the work of the Transport and Environment Action Groups, including providing some administrative support to keep up the momentum.</p> <p>We shall also be looking for new partnerships along similar lines to move forward on other key areas identified in the</p>

	<p>Community Plan or through our engagement programme.</p> <p><b>What do we expect to achieve this year?</b></p> <p>We fully expect to establish an effective website and to create a working contacts database as part of our awareness strategy.</p> <p>We will build on the 2 consultation events already planned to stage at least 1 more event, probably in the Autumn, to update priorities and refresh the Community Plan.</p> <p>We will support and encourage the established Transport and Environment Action Groups providing direct admin support to take pressure off of respective group leads.</p> <p>We will continue to work with the Council on the recommendations from the Bus Audit and possibly extend its scope to bus routes.</p> <p>We will attempt to establish a Health Action Group to address issues from the JSNA.</p> <p>We will work with the Area Board, the Community Area Manager and WfCAP to promote and firmly position CCAN and the Community Plan within the local decision making process.</p> <p>We will develop supporting publicity and display material to make CCAN more visible through local level meetings and public events.</p> <p>We will seek to develop partnership opportunities across the community area and establish closer relationships with established forums and groups.</p> <p><b>Funding.</b></p> <p>CCAN have carried over funding from their 2009/10 allocation which is earmarked for the development of the website and support to the June and July events.</p> <p>Application will be made to the June Area Board for funding for the first 6 months of this year based on plans to increase support to the Action Groups and to further develop links with the Town and Parish Councils and the wider stakeholder group. Further application will be made in October reflecting any additions to the themed action groups, plans for specific community events and any changes to priorities.</p>
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## **TransCoCo Action Groups. Update to the Area Board. Bus Stop Audit**

The endorsement of the Bus Audit and an undertaking to work to achieve the Stage One recommendations was a huge step forward. Since then we have been working in collaboration with officers from Wiltshire Council under the watchful eye of portfolio holder for public transport, Richard Gamble, to investigate the current picture in more depth. Two meetings have taken place with Wiltshire Council and officers are analysing the detail in the audit and identifying responsibilities. As part of this process some improvements have already been made such as removing redundant 'ghost' stops and authorising some repairs.

Bus provision under a deregulated system is difficult to manage and this lack of structure and control extends to bus stops and information about bus services. Responsibility splits in three directions namely the local authority, Town / Parish Council or the bus operator and is a result of historical decisions or whether the route is a subsidised or commercial service.

We have agreed that at the most basic level every stop should be identified by a sign and a timetable. Additional features at each stop will depend on usage and location. There are decisions yet to be made regarding publication and awareness of timetable information but there are services that we believe could be better promoted.

We are expecting that by the next Area Board meeting on 8 June we will have received an update from the Wiltshire Council and will have an opportunity to provide a verbal report on more recent progress. By then we should have the required information to start the consultation with Town and Parish Councils and be ready to make decisions as to how to promote bus services more effectively.

The Wiltshire Times have recently published a short piece about the Audit and it is interesting that some other Partnerships are now interested in the work of this audit and are considering a similar exercise.

## **Cycle Routes**

As a counterpoint to the work involved in promoting Public Transport there is growing support for cycle routes across the Corsham area. A working group has been established to explore routes linking Rudloe with the Corsham School and Town Centre and an additional southern route linking Neston through to Corsham Primary and St Patrick's Primary School. We will provide a verbal update on progress and intentions at the Area Board meeting.

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<b>Report to</b>	<b>Corsham Area Board</b>
<b>Date of Meeting</b>	<b>8 June 2010</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

### **Purpose of Report**

To ask Councillors to consider 5 applications seeking 2010/11 Community Area Grant Funding

1. Potley Youth Group – award £965 for a Summer Holiday Activity project for 5 to 12 year olds
2. Corsham Cricket Club – award £3,609 towards improved facilities to the club and for the promotion an expansion of girls' cricket. Conditional upon the balance of funding and any necessary building regulations being met.
3. Corsham Community Centre – award £970 to attract new users to the centre.
4. Neston Memorial Hall – award £995 to purchase and install two new doors.
5. Colerne Village Hall Association - £1,500 to purchase and install new heaters Conditional upon the balance of funding being in place.

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Community Services (27 February 2010). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance for funding.
- 1.2. In accordance with the Scheme of Delegation, any recommendation of an Area Board that is contrary to the funding criteria would need the approval of the Leader, the appropriate Cabinet Member or the Cabinet.
- 1.3. In accordance with the Area Board Grants Guidance officers are required to provide recommendations in their report, however, the decision to support applications and to what level is made by Wiltshire Councillors on this Area Board.
- 1.4. Funding applications will be considered at every Area Board meeting.
- 1.5. Corsham Area Board has been allocated a 2010/2011 budget of £43,772 for community grants, community partnership core funding and councillor led initiatives. The carry forward from the 2009/2010 budget is £4332.00 this leaves a total budget of £48,104 for the 2010/2011 budget.
- 1.6. A decision has been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.7. The 2010/2011 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) or paper versions are available from the Community Area Manager.

<b>Background documents used in the preparation of this Report</b>	<ul style="list-style-type: none"><li>• Community Area Grant Application Pack 2010/11</li><li>• Corsham Community Area Plan</li></ul>
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## **2. Main Considerations**

- 2.1. Councillors will need to be satisfied that grants awarded in the 2010/11 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be 5 rounds of funding during 2010/11. The first is contained in this report the remaining will take place on;
  - 17 August 2010
  - 19 October 2010
  - 30 November 2010
  - 1 February 2011

## **3. Environmental & Community Implications**

Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the Corsham Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Corsham Area Board will have a balance of £40,065

## **5. Legal Implications**

- 5.1. There are no specific legal implications related to this report.

## **6. HR Implications**

- 6.1. There are no specific HR implications related to this report.

## **7. Equality and Inclusion Implications**

- 7.1. Community Area Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.
- 7.2. Implications relating to individual grant applications are outlined within section 8 – “Officer Recommendations”.

## 8. Officer recommendations

Ref	Applicant	Project proposal	Funding requested
8.1 (Grant Register ref no)	Potley Youth Group	Summer Holiday Activity Project	£965

8.1.1. Potley Youth Group – Award £965 for the Summer Holiday Activity Project.

8.1.2. This application meets the grant criteria for 2010/11.

8.1.3. This application demonstrates a link to the Corsham Area Community Plan “Lack of youth facilities” and involving young people in meaningful activities.

8.1.4. Potley Youth Group was formed at the end of 2009 by local residents and is affiliated to Youth Action Wiltshire. They are moving forward in trying to involve young people in the local community.

8.1.5. The Summer Holiday Activity Project aims to help young people aged 5 – 12 years old develop through structured physical activity that helps them to understand themselves, the community and the environment in which they live through a series of outdoor activities.

8.1.6. Potley Youth Group tries to be as inclusive as possible and this project is assisting those who might not otherwise be able to participate in activities.

8.1.7. A decision not to fund this project will probably result in it not happening owing to limited funding opportunities.

Ref	Applicant	Project proposal	Funding requested
8.2. 023	Corsham Cricket Club	Improved facilities for the promotion and expansion of girl's cricket	£3,609

8.2.1. Corsham Cricket Club – Award £3,609 to improve facilities at the club to promote and expand girl's cricket. Conditional upon the balance of the funds being available and necessary building regulations being met.

- 8.2.2. This application meets the grant criteria for 2010/11.
- 8.2.3. This application demonstrates a link to the Corsham Area Community Plan “Providing recreation activities”.
- 8.2.4. Corsham Cricket Club is a well established and organised group and is respected by other officers of Wiltshire Council and outside agencies. They are a not for profit organisation.
- 8.2.5. Corsham Cricket Club has seen an increase in girl members and anticipates a further increase this year owing to nationwide coaching schemes. The club want to be in a position of retaining interest by offering toilet and changing facilities to cater for their needs.
- 8.2.6. The club will be able to be more inclusive to the female population of the community and allow them to participate in sport by making the necessary changes outlined above.
- 8.2.7. If the Area Board makes a decision not to fund this project then it will be delayed until other funds are identified and this might result in losing the girls’ section.

Ref	Applicant	Project proposal	Funding requested
8.3.030	Corsham Community Centre	To purchase additional tables	£970

- 8.3.1. Corsham Community Centre – Award £970 to allow them to purchase additional tables for the centre conditional upon any necessary building regulations being met.
- 8.3.2. This application meets the grant criteria for 2010/11.
- 8.3.3. This application demonstrates a link to the Corsham Area Community Plan “People value access to a wide range of leisure, sporting and cultural activities for all ages but wish to see them enhanced and developed”.
- 8.3.3. Corsham Community Centre are a not for profit organisation who operate the centre to benefit residents of the Corsham Community Area.
- 8.3.4. The centre feel that additional tables would benefit the existing members but also allow them to offer larger and more functions into the halls, bringing in much needed funding to be able to maintain a hub of community life.
- 8.3.5. If the Area Board decides not to fund this project then it would be delayed until

other funding streams are identified.

Ref	Applicant	Project proposal	Funding requested
8.4.034	Neston Memorial Hall	To install new internal doors within the main hall	£995

8.4.1. Neston Memorial Hall – Award £995 to allow the installation of two new doors conditional upon any necessary building regulations being met.

8.4.2. This application meets the grant criteria for 2010/11.

8.4.3. This application demonstrates a link to the Corsham Area Community Plan “Improving facilities which will enhance the community as a whole”.

8.4.4. This group are a not for profit organisation who operate the centre to benefit residents of the Corsham Community Area.

8.4.5. The new proposed doors will assist in reducing heat loss from the building so reducing the need to use more energy. It will also assist with preventing younger members that use the hall from having access to areas of the hall they should not be in.

8.4.6. Neston Memorial Hall attempt to be as inclusive as they are able and offer access to the building to all members of the community.

8.4.7. If the Area Board decides not to fund this project then it would be delayed until other suitable funding streams are identified.

Ref	Applicant	Project proposal	Funding requested
8.5.029	Colerne Village Hall Association	Replace heaters	£1,500

8.5.1. Colerne Village Hall Association – Award £1,500 to replace heaters in the building conditional upon the balance of the funding being in place and any necessary building regulations being met.

8.5.2. This application meets the grant criteria for 2010/11.

- 8.5.3 This application demonstrates a link to the Corsham Area Community Plan “People value access to a wide range of leisure, sporting and cultural activities for all ages but wish to see them enhanced and developed”.
- 8.5.4 Colerne Village Hall Association wishes to replace heaters that are 10 years old with newer more energy efficient models and reducing their future energy bills. This will also make the building warmer in the winter months and allow them to attract a wider user population.
- 8.5.5 If the Area Board decides not to fund this project then it would be delayed until other suitable funding streams are identified.

<b>Appendices:</b>	<b>Appendix 1 Grant application – Potley Youth Group</b> <b>Appendix 2 Grant application – Corsham Cricket Club</b> <b>Appendix 3 Grant application – Corsham Community Centre</b> <b>Appendix 4 Grant application – Neston Memorial Hall</b> <b>Appendix 5 Grant application – Colerne Village Hall Association</b>
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No unpublished documents have been relied upon in the preparation of this report.

<b>Report Author</b>	Dave Roberts, Corsham Community Area Manager Tel: 07979318504 E-mail : <a href="mailto:dave.roberts@wiltshire.gov.uk">dave.roberts@wiltshire.gov.uk</a>
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## CORSHAM AREA BOARD

Date	Cabinet Member Attending	Location	Area Board Agenda Items	Other events happening (provisional)
17 August 2010	Cllr Toby Sturgis Cabinet member for Waste, Property and Environment	Corsham Town Hall	<p><b>Community Items:</b></p> <p><b>Partner items:</b> Partner Updates</p> <p><b>Corporate items:</b> Review of the Library Service Presentation Waste Consultation</p> <p><b>Community Area Grants will be considered.</b></p>	
19 October 2010	Cllr John Brady Cabinet member for Economic Development, Planning and Housing	Corsham Town Hall	<p><b>Community Items:</b></p> <p><b>Partner items:</b> Partner Updates</p> <p><b>Corporate items:</b> Parish Steward Scheme DVD</p> <p><b>Community Area Grants will be considered.</b></p>	<p>Results of Community Flooding Consultation</p> <p>Leisure Review</p> <p>Gypsy and Traveller Site Consultation</p> <p>Standards Committee Presentation</p>

Community area manager: Dave Roberts (dave.roberts@wiltshire.gov.uk)  
 Democratic services officer: Marie Todd (marie.todd@wiltshire.gov.uk)  
 Service director: Siân Walker (Service Director)

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